



## AGENDA

Meeting of the Board of Directors  
**10:00 AM, WEDNESDAY, May 23, 2018**

*Meeting Location:*  
**InterWest Insurance Services, LLC**  
310 Hemsted Drive, Suite 200 (2<sup>nd</sup> Floor)  
Redding, CA 96002  
Phone (530) 222-1737



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*WebEx Videoconferencing will be available at the following locations:*

**Lassen County Office of Education**  
472-013 Johnstonville Rd. North, Susanville, CA 96130

**Marysville Joint Unified School District**  
1919 B Street, Marysville, CA 95901

**Modoc County Office of Education**  
139 Henderson Street, Alturas CA 96101

**NorthWest Insurance Agency**  
169 Mason Street #200, Ukiah, CA 95482

**Plumas Unified School District**  
1446 East Main Street, Quincy, CA 95971

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### 1. CALL TO ORDER & ROLL CALL --President Adam Hillman

Welcome new directors and guests.

Guests: **Nor Cal ReLiEF:** Arcenio Reyes & Kelley Bosch  
**Schools Excess Liability Fund:** Lois Gormley

### 2. APPROVAL OF AGENDA

Attached Action

### 3. PUBLIC COMMENTS

*Members of the public may address the Board of Directors regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.*

**4. APPROVAL OF MINUTES**

4.1	Approve the Minutes of the 04-24-18 Board Meeting	Attached	Action
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**5. TREASURER’S REPORT – Treasurer Deborah Pendley**

5.1	Consider 03-31-18 Financial Status Report – Deborah Pendley	Attached	Action
5.2	Consider 03-31-18 Treasurers Report – Deborah Pendley	Attached	Action
5.3	Consider Check Register 11-01-17 through 04-30-18 – David Flores	Attached	Action
5.4	Report on 03-31-18 Investments – Erik Knak	Attached	Inform
5.5	Annual Investment Policy Review – Erik Knak	Attached	Action

**6. JPA MANAGER’S REPORT – Erik Knak**

6.1	Report on NCR Meeting May 3-4, 2018		Inform
6.2	Report on Ratification of Amendments to JPA Agreement & Bylaws	Attached	Inform
6.3	Report on CAJPA “Accreditation with Excellence”	Attached	Inform
6.4	Report on Annual Board Alternate Designations	Attached	Inform

**7. RISK CONTROL CONSULTANT REPORT – Justin David & Brody Angley**

7.1	Report on Risk Control Inspections & Responses – Justin David		Inform
7.2	Risk Control Safety Presentation – Justin David		Inform
7.3	Report on Travelers Equipment Breakdown Inspections – Erik Knak	Attached	Inform

**8. CLAIMS ADMINISTRATOR’S REPORT – Erik Knak**

8.1	Quarterly Claims Status Report as of 03-31-18	Attached	Inform
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**9. NOR CAL ReLiEF REPORT – Arcenio Reyes & Kelley Bosch**

9.1	Report on NCR 2018-19 Renewal		Inform
9.2	Report on NCR Memorandum of Coverage Changes	Attached	Inform
9.3	Report on SafeSchools Utilization	Attached	Inform
9.4	Report on NCR Risk Management Reward & Matching Grant Winners	Attached	Inform
9.5	Report on new “Exceptional Child Program”	Attached	Inform
9.6	School Bus Child Safety Alert System Regulations 18/19 SB 1072	Attached	Inform

**10. SELF REPORT – Lois Gormley**

10.1	Report on SELF 2018-19 Renewal	Attached	Inform
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**11. OLD BUSINESS – Erik Knak and Brett Faulknor**

11.1	Report on Rescinding SELF Withdrawal	Attached	Inform
11.2	Report on NCSIG Website Redesign	Attached	Inform

**12. NEW BUSINESS – Erik Knak**

12.1	Review of Contracts & Agreements	Attached	Inform
12.2	Consider Administrative Budget (A-O)	Attached	Action
	G. Claims Auditor	Attached	
	H. SETECH Historical Financial Review	Attached	
	M. Insurance - Directors & Officers Liability (Keenan/RSUI)	Attached	
12.3	Consider Revised Mileage Reimbursement Policy	Attached	Action
12.4	Accept Actuarial Report from Bay Actuarial Consultants	Attached	Action
12.5	Consider JPA Retention Options for Property & Liability	Handout	Action
12.6	Accept Renewal Rates Effective 07-01-18 to 07-01-19	Handout	Action
	E. Local Service Agent Fees	Handout	
	G. Travelers Equipment Breakdown Proposal	Handout	
	H. Cyber Liability Options	Handout	
12.7	Accept Optional Floater Rates	Attached	Action
12.8	Consider Annual Review Contingency Reserve Policy	Attached	Action
12.9	Consider Changes to NCSIG Underwriting Policy	Attached	Action
12.10	Consider Changes to NCSIG Safety Policy	Attached	Action
12.11	Consider JPA Manager Change	Attached	Action
12.12	Consider NCSIG Election of Officers	Attached	Action
12.13	Consider NCSIG Account Signature Changes	Attached	Action

**13. CONSIDER NEXT BOARD MEETING WEDNESDAY, DECEMBER 5, 2018.**

**14. ADJOURNMENT**

**Americans with Disabilities Act**

The Northern California Schools Insurance Group (NCSIG) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of NCSIG, shall be made to: Erik Knak, JPA Manager, NCSIG, 310 Hemsted Drive, Suite 200, Redding, CA 96002, (530) 222-1737.